

Enrollment No: \_\_\_\_\_ Exam Seat No: \_\_\_\_\_

# C.U.SHAH UNIVERSITY

## Winter Examination-2015

**Subject Name: Secretarial Practice - II**

**Subject Code: 4CO02SPR1**

**Branch: B.Com**

**Semester: 2**

**Date: 23/11/2015**

**Time :10:30 To 1:30**

**Marks : 70**

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
- (2) Instructions written on main answer book are strictly to be obeyed.
- (3) Draw neat diagrams and figures (if necessary) at right places.
- (4) Assume suitable data if needed.

- Q-1 Attempt the following questions: (14)**
- a) What do you mean by Right Share? (1)
  - b) Write the full name –‘NSE’. (1)
  - c) What do you mean by ‘Mutual Fund’? (1)
  - d) Define the term-‘Liquidator’. (1)
  - e) What do you mean by Alteration of share capital? (1)
  - f) What is the meaning of Primary Market? (1)
  - g) What do you mean by Liquidation of the Company? (1)
  - h) What is the meaning of the Inspector for investigation of Company? (1)
  - i) Write the full name of ‘OTCEI’. (1)
  - j) Give the full name-‘SEBI’ (1)
  - k) ‘BSE’- Write the full name. (1)
  - l) What is Secondary Market? (1)
  - m) What is the meaning of Corporate Governance? (1)
  - n) Define-‘Bonus Share’. (1)

**Attempt any four questions from Q-2 to Q-8**

- Q-2 Attempt all questions (14)**
- (a) Explain in details – ‘Bonus Shares’. (7)
  - (b) What is the Legal Provisions for Right Shares? (7)
- Q-3 Attempt all questions (14)**
- (a) Write a note on the provision to issue Debenture. (5)
  - (b) State the methods to Alter Share Capital. (5)
  - (c) Write a brief note –‘The Company Registrar’. (4)



