Enrollment No:	 Exam Seat No:	

## **C.U.SHAH UNIVERSITY**

## Winter Examination-2015

**Subject Name: Secretarial Practice - II** 

Subject Code: 4CO02SPR1 Branch: B.Com Semester: 2 Date: 23/11/2015 Time: 10:30 To 1:30 Marks: 70

**Instructions:** 

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
- (2) Instructions written on main answer book are strictly to be obeyed.
- (3) Draw neat diagrams and figures (if necessary) at right places.
- (4) Assume suitable data if needed.

Q-1		Attempt the following questions:	(14)
	a)	What do you mean by Right Share?	(1)
	<b>b</b> )	Write the full name –'NSE'.	(1)
	<b>c</b> )	What do you mean by 'Mutual Fund'?	(1)
	d)	Define the term-'Liquidator'.	(1)
	<b>e</b> )	What do you mean by Alteration of share capital?	(1)
	f)	What is the meaning of Primary Market?	(1)
	<b>g</b> )	What do you mean by Liquidation of the Company?	(1)
	<b>h</b> )	What is the meaning of the Inspector for investigation of Company?	(1)
	i)	Write the full name of 'OTCEI'.	(1)
	<b>j</b> )	Give the full name-'SEBI'	(1)
	<b>k</b> )	'BSE'- Write the full name.	(1)
	1)	What is Secondary Market?	(1)
	m)	What is the meaning of Corporate Governance?	(1)
	n)	Define-'Bonus Share'.	(1)
Attem	pt any f	four questions from Q-2 to Q-8	
Q-2		Attempt all questions	(14)
•	(a)	Explain in details – 'Bonus Shares'.	(7)
	<b>(b)</b>	What is the Legal Provisions for Right Shares?	(7)
Q-3		Attempt all questions	(14)
	(a)	Write a note on the provision to issue Debenture.	(5)
	<b>(b)</b>	State the methods to Alter Share Capital.	(5)
	(c)	Write a brief note – 'The Company Registrar'.	(4)

Q-4		Attempt all questions	(14)
	<b>(a)</b>	Explain the various types of Debentures.	<b>(7)</b>
	<b>(b)</b>	Differentiate between- Share and Debenture.	<b>(7)</b>
Q-5		Attempt all questions	(14)
	(a)	Discuss the Provisions of Company Law Regarding Investigation of Company's Administration.	(7)
	<b>(b)</b>	Write a note on 'Regional Directors'.	<b>(7)</b>
Q-6		Attempt all questions	(14)
	<b>(a)</b>	Discuss the Content of Corporate Governance Report.	<b>(7)</b>
	<b>(b)</b>	Discuss the types of securities trading in Share Market.	(7)
Q-7		Attempt all questions	(14)
	(a)	Explain the Advantages and Disadvantages of Mutual Fund.	(7)
	<b>(b)</b>	Explain the Derivatives and Demat Account.	<b>(7)</b>
Q-8		Attempt all questions	(14)
•	(a)	Discuss the Procedure of Voluntary Winding up of a Company.	(7)
	<b>(b)</b>	Write a note on Company Law Board.	(7)

